

Eligible Individuals DBS List of Acceptable Identification:

- **NOTE:** there are unique ID requirements for Non-UK nationals, in line with UK Right To Work requirements. ID Documents provided must support the Current Nationality entered onto your DBS Application Form.
- Applicants must provide COPIES of ID documents as stipulated below, so that we can verify your identity.
- ID documents must confirm Current Name as stated on the DBS application Form.
- Do **NOT** send us original ID documents.

UK nationals only

(3 documents to be seen)

1 document from Group 1 plus

2 further documents from Group 1, 2a or 2b

Combination of documents must confirm name, DOB & current address.

Non-UK nationals only

(3 documents to be seen)

1 Primary Document plus

2 Supporting Documents from Group *1, 2a or 2b.

*Group 1 documents cannot be a duplicate of the Primary document used.

Combination of documents must confirm name, DOB & current address.

Group 1 ID Documents

- Current valid Passport
- Current Driving Licence – photo card (UK / Isle of Man / Channel Islands) (Full or Provisional)

Primary Documents for Non-UK Nationals

- A current passport or passport card showing that the holder is a national of the Republic of Ireland.
- A current document issued by the Home Office to a family member of an EEA or Swiss citizen, and which indicates that the holder is permitted to stay in the United Kingdom indefinitely.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK.
- Online evidence of immigration status. Either via the View and Prove service or using the BRP or BRC online service. Issued by the Home Office to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question. Must be valid. Note: this includes the EUSS digital status confirmation.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, together with an official document giving the person's permanent National Insurance number and their name issued by a government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to do the type of work in question.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to do the work in question.
- A current document issued by the Home Office to a family member of an EEA or Swiss citizen, and which indicates that the holder is permitted to stay in the United Kingdom for a time limited period and to do the type of work in question.

- A frontier worker permit issued under regulation 8 of the Citizens’ Rights (Frontier Workers) (EU Exit) Regulations 2020.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, together with an official document giving the person’s permanent National Insurance number and their name issued by a government agency or a previous employer.
- A document issued by the Home Office showing that the holder has made an application for leave to enter or remain under Appendix EU to the immigration rules on or before 30 June 2021 together with a Positive Verification Notice from the Home Office Employer Checking Service.
- An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, together with a Positive Verification Notice from the Home Office Employer Checking Service.
- A Positive Verification Notice issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question.

| Group 2a ID Documents Trusted Government Documents | Group 2b ID Documents Financial & Social History Documents |
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| <ul style="list-style-type: none"> • Current Driving Licence – photo card only (All Countries except Group 1) (Full or Provisional) • Current Driving Licence – pre-1998 paper version (UK / Isle of Man / Channel Islands) (Full or Provisional) • Birth Certificate (UK / Isle of Man / Channel Islands) (Issued after the time of birth i.e.: +12 months after birth) • Marriage / Civil Partnership Certificate (UK / Channel Islands) • HM Forces ID Card (UK) • Fire Arms Licence (UK / Isle of Man / Channel Islands) • Immigration document, work permit or VISA (Issued outside of UK) (Valid only for roles whereby applicant is living and working outside of UK.) | <ul style="list-style-type: none"> • Mortgage Statement (UK) ** • Bank/Building Society Statement (UK / Channel Islands) * Monzo statements or statements printed from the internet are not acceptable • Bank/Building Society Account Opening Confirmation Letter (UK) * • Credit Card Statement (UK) * • Financial Statement e.g. pension, endowment, ISA (UK) ** • P45/P60 Statement (UK / Channel Islands) ** • Council Tax Statement (UK / Channel Islands) ** • Utility Bill (UK) - Not Mobile Phone * • Benefit Statement (UK) e.g. Child Allowance, Pension * • Document from Central/ Local Government/ Government Agency/ Local Authority (UK / Channel Islands) * e.g. DWP, Employment Service, HMRC, Job Centre, Social Security • EEA National ID Card – must be valid • Cards carrying the PASS accreditation logo (UK / Isle of Man / Channel Islands) – must be valid • Irish Passport Card – must be valid (Cannot be used with an Irish Passport) • Letter from Head Teacher or College Principal (16-19 year olds in full time education in the UK) • Non-UK Bank/Building Society Statement * Branch must be located in the country in which the applicant lives and works • Letter of Sponsorship from future employer Non-UK only – valid only for applicants residing outside UK at time of application |
| <p>Please note if a document in the List of Valid Identity Documents is:</p> <ul style="list-style-type: none"> • Denoted with * - issued in the last 3 months • Denoted with ** - issued in the last 12 months | |

Scan or photo-copy or take a photo with a smart device and send them to us by:

1. **Email** - scan and email your ID documents to:

info@dbsapplication.co.uk or...

2. **Post** - post photo copies of your ID documents to:

MDS, 3RD FLOOR, 86-90 PAUL STREET LONDON, EC2A 4NE